UNITED STATES DISTRICT COURT

EASTERN DISTRICT OF WISCONSIN

OFFICE OF THE CLERK

362 U.S. COURTHOUSE
517 E. WISCONSIN AVE
MILWAUKEE, WI 53202

JON W. SANFILIPPO
CLERK

TEL: 414-297-3372
FAX: 414-297-3203
www.wied.uscourts.gov

Hotel Letter

RE: Federal Jury Service for the United States District Court

To whom it may concern:

This letter is provided for those who are scheduled to serve as a juror for the United States District Court, Eastern District of Wisconsin. Juror's name and date are indicated on the enclosed Summons, and may qualify for government hotel rates. Jurors are deemed to be federal employees during the term of their jury service and, as such, they are covered by the Federal Employees' Compensation Act (see 28 U.S.C. 1877(a). On the reverse side of this letter is a Sales Tax Exemption Letter from the State of Wisconsin, Department of Revenue for your reference.

Thank you for your attention in this matter and if you have any questions please call me at 414-297-1209.

Sincerely yours,

Jon W. Sanfilippo
Clerk of Court

Lisa M. Teran

Lisa M. Teran
Jury Administrator

Front Page

September 15, 2009

US DISTRICT COURT
EASTERN DISTRICT OF WISCONSIN
517 E WISCONSIN AVE
MILWAUKEE, WI 53202

To Whom It May Concern:

Section 77.55(1), Wis. Stats. 2007-2008, exempts sales to the United States government
and its agencies from Wisconsin sales tax. An exemption certificate is not required for a
United States government agency to purchase taxable property or services without tax. A
purchase order or invoice identifying the United States governmental agency as the
purchaser should be acceptable evidence of the exemption from sales tax.

However, the seller may request a properly completed Wisconsin Sales and Use Tax
Exemption Certificate (S-211) to be provided by the governmental agency to maintain
record of the sale.

Customer Service Bureau
Technical Assistance Unit
(608) 261-6261

Back Page